MEETING MINUTES

ACA PTO

5/8//2018 3:45 PM

* Welcome & Prayer
* Meeting commenced at 1550 with Pastor Lance PTO Prayer
* 32 attendees
* Ongoing fundraisers
* Mailed in Ink Cartridges with $105.80 check anticipated to be mailed to ACA PTO in next few weeks
* Accounting update - $7557.00 in account to date
	+ Sheet sales proceeds
	+ $8059.00 sold – Profit $2292.00 with 40% to bus fund equaling $916.80 with $1375.20 retained profit to ACA PTO
	+ Freddy’s fundraiser proceeds
	+ $237.80 raised with check anticipated to be mailed to ACA PTO in next few weeks
	+ Lowering Emergency Fund Minimum
	+ Current Emergency Fund Minimum is $4000. Voted and all were in favor to set new Emergency Fund Minimum to $2500
	+ Vote on laminator
	+ Cost for laminator that has 2 year warranty $1689.00 and four rolls of laminator refills $97.96 – Vote passed to order the laminator with four rolls of laminator refills
	+ High school laptop discussion
	+ Need 5 more for classes so students can be kept together as a class for computer usage: $2551 total for 5 Hewlett-Packard 8 GB Laptops – Vote passed to order 5 more computers
	+ Bus Update
	+ The Bus is being researched - anticipate having a new bus in the near future.
	+ $8477.21 from PTO Funds has been contributed to the bus fund this school year
* Upcoming Volunteer Opportunities
	+ Volunteers for ACA Elementary Field Day on May 22nd from 8-12. Needing 5 additional volunteers. Setup 8AM, run field/gym games. 11:30 Lunch.
* Please contact Mrs. Jennifer Lattin at ACA if you would like to volunteer
* PTO Co-Chair
* Lisa Butler announced as new PTO Co-chair for 2018-2019 school year
* Recognized Nancy Everett for her selfless dedication to ACA while serving as ACA PTO Co-chair during the 2017-2018 school year with Plaque presentation
* Open Discussion
* Requested to order $100 Key Fob Software for current check-in system – Vote passed to order new software.
* NOTE: This software would enable parents to purchase a Key Fob for $1 to enable quicker check-in/out when they are visiting ACA for various reasons.
* Dismissal
* Meeting dismissed at 1615